

POLICY REGARDING THE PROCESSING OF PERSONAL DATA OF CANDIDATES PURSUANT TO ARTICLES 13 AND 14 OF EU REGULATION 2016/679 (GDPR) AND NATIONAL LEGISLATION ON PRIVACY

	DATA PROCESSING CONTROLLER	Maire Tecnimont S.p.A., Viale Castello della Magliana 27, 00148 Rome - Italy Tax ID, VAT and registration number in the Reg. of Companies of Rome 07673571001 telephone number +39 06 602161, e-mail address info@mairetecnimont.it (" Company ").	
İ	DATA PROTECTION OFFICER (DPO)	The contact details of the DPO are available on the Internet website of Maire Tecnimont S.p.A	



PERSONAL DATA PROCESSED (COMMON DATA)

Personal, professional and any other information that you have included in your curriculum vitae and/or in the questionnaire that you will complete during the interview, such as in the following non-exhaustive details:

- name, surname, gender, place and date of birth, marital status, nationality, residence and/or domicile address, personal telephone numbers and e-mails, details of identification documents (identity card and/or passport) and, where applicable, residence and work permit, tax code and/or equivalent national identification code, family members and their identification details;
- data contained in the CV, educational and professional experience and skills acquired and memberships in any rolls/register and professional associations.



PARTICULAR CATEGORIES OF PERSONAL DATA PROCESSED (SENSITIVE DATA)

Information regarding health and membership in the so-called "Protected categories"..



SOURCE OF DATA AND CATEGORIES OF DATA COLLECTED AT THIRD PARTIES

The data are collected from the data subject (i.e. directly provided by you) or from head hunting companies or companies that provide recruiting services, universities or employment centers, or professional networks used by the Company, as well as European and/or non-European legal entities that belong to the Maire group

PROCESSING PURPOSES	LEGAL BASIS OF PROCESSING	DATA RETENTION PERIOD
Purposes related or instrumental to the personnel research and selection activity.	Performance to take steps at the request of the data subject prior to entering a contract.	The entire duration of the selection activity.
Verification of the data provided to evaluate professional aptitude and skills according to the possible position to be filled.	Legitimate interest.	The entire duration of the selection activity.
Keep the data for any future selections in case the selection for which you are a candidate has negative outcome. The foregoing is without prejudice to the possibility of opposing said processing. In this case, the Data will be deleted at the end of the selection process for which you have applied.	Legitimate interest (evaluation of a future employment opportunity)	selection process.
Fulfilment of obligations or exercise of the rights of the Company or of the data subject provided for by applicable legislation regarding labor law and social security and social protection, or by collective contracts, as well as instructions given by legitimate authorities and supervisory and control bodies	Need to fulfil legal obligations to which the Company is subject regarding sensitive data in compliance with the provisions of article 9.2, letter b) GDPR.	The entire duration of the selection activity. The Data will be processed and retained for the period envisaged from time to time by applicable law (including sector law).

If necessary, to ascertain, exercise and/or	Legitimate interest (defence in	In the case of judicial litigation, for the
defend the rights of the Company in front	front of the court)	entire duration of the same, until the
of the court.		exhaustion of the terms of practicability
		of appeals

Once the retention terms indicated above have elapsed, the Data will be destroyed or made anonymous, consistent with the technical procedures for deletion and backup.



DATA SUPPLY

Mandatory for personnel recruitment and selection activity. The refusal to provide data shall not allow carrying out this activity and, therefore, considering your application.



CATEGORIES OF DATA RECIPIENTS

The Data may be communicated to parties operating as autonomous controllers or processed on behalf of the Company by parties designated as external data processors that are given appropriate operating instructions. These parties are essentially included in the following categories:

- companies, including companies belonging to the same group, which the controller uses for the selection, recruitment and evaluation of candidates;
- recruitment and consultancy companies for personnel recruitment;
- companies authorized to carry out staff leasing services.



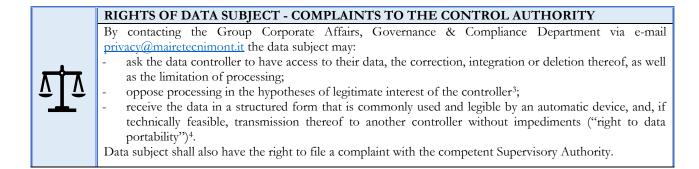
PARTIES AUTHORIZED FOR PROCESSING

The Data may be processed by employees and collaborators of the Company, belonging to the Company Departments responsible for the pursuit of the aforementioned purposes that have been expressly authorized for processing and have received adequate operating instructions.



TRANSFER OF PERSONAL DATA IN COUNTRIES NOT BELONGING TO THE EUROPEAN UNION

The Data may be transferred to non-European countries to legal entities belonging to the Maire Tecnimont Group or to other subjects by virtue of a contractual or commercial relationship or for specific business requirements. The transfer is occasional and necessary for the execution of the selection process.



³ The right to limit processing consists of temporarily subjecting the data preservation, in the following cases pursuant to art. 18 of the GDPR:

e) the accuracy of the personal data is contested by the data subject, for a period enabling the controller to verify the accuracy of the personal data;

f) the processing is unlawful and the data subject opposes the erasure of the personal data and requests the restriction of their use instead;

g) the controller no longer needs the personal data for the purposes of the processing, but they are required by the data subject for the establishment, exercise or defence of legal claims;

h) the data subject has objected to processing pursuant to Article 21(1) pending the verification whether the legitimate grounds of the controller override those of the data subject.

⁴ The right to data portability can be exercised if the processing is based on consent or a contract and it is carried out using automated instruments.